



## Training Methodology

As part of a recent Ed-Fi engagement, ESP Solutions Group, Inc. (ESP) conducted what is known as a research analysis effort to identify the key factors to improve and optimize the training function to Ed-Fi stakeholders. There were four key takeaways, recorded as insights gained from the analysis, and our training improvement. A key excerpt from that report is in the following table.

<b>Issue</b>	<b>Insight</b>	<b>Improvement</b>
<i>Training Availability</i>	Teachers and staff often do not have a lot of flexibility to step away from their usual day-to-day for a training session.	<ul style="list-style-type: none"><li>• ESP added self-paced training videos to view online at their leisure to accommodate all schedules.</li><li>• ESP set up an open training schedule for teachers to join with many time slot options to pick from. The open trainings overlap with the districts Professional Development days to accommodate schedules.</li><li>• ESP notifies districts continuously that training is available through emails and the WDE newsletter.</li></ul>
<i>Accommodating Various Group Sizes</i>	Typically, trainings range anywhere from 2-10 attendees.	ESP created trainings that have the flexibility to shift from small sized training classes with an open discussion environment to delivering trainings of classes of up to 50 people through GoToMeeting sessions. The large-scale trainings accommodate those that are not able to meet in a central location because they can log in from anywhere.
<i>Accommodating Multiple User Types</i>	There may be multiple levels of authorization and user roles present within a single training session.	Before trainings ESP makes every attempt to be aware of the levels of authority that are planning to attend the training. If multiple roles are expected to be present within the same training session, ESP prepares our trainings to make sure we are aware that depending on user authorization, each dashboard will have different landing page views.
<i>Privacy Protections</i>	When training across multiple schools occurs, PII can be compromised.	When training across multiple schools occurs, ESP understands that we need to be prepared to answer questions on specific students without sharing PII.

## Customized Training

ESP has developed training sequences for multiple customers that address the specific areas of interest for an agency and their stakeholders. An example of the courses available for one of our Ed-Fi Dashboard customers is presented on the next page. Courses are also available that supplement the Ed-Fi training available at Ed-Fi Academy.

### HOW DO I GET STARTED?

*ESP offers a unique approach to our Ed-Fi Product Suite. At no charge, ESP will allocate one week of services to implement a structured evaluation with customer stakeholders. The evaluation considers the full set of service requirements, hosting considerations, and an assessment of the viable and desired data content. The result of the evaluation is a product and service offering with one-year guaranteed fixed price.*

For more information on ESP Managed Service Products, please visit  
[www.espmsp.com](http://www.espmsp.com) or [www.espsolutionsgroup.com](http://www.espsolutionsgroup.com), call 512-879-5300, or email [info@espsg.com](mailto:info@espsg.com).



<b>Introduction to WyEd-Fi Training</b>	<ul style="list-style-type: none"> <li>Training Overview</li> <li>Training Information</li> <li>History of the Ed-Fi Dashboards</li> <li>Why this matters to you</li> <li>What is Ed-Fi</li> <li>Contact Info/About Us</li> </ul>
<b>Foundation</b>	<ul style="list-style-type: none"> <li>Logging In</li> <li>Button Bar &amp; Navigation Bar</li> <li>Teacher Homepage Overview</li> <li>Student List View</li> <li>Customized View</li> <li>Watch Lists &amp; Dynamic Lists</li> <li>Student's Academic Dashboard Overview</li> <li>Information Page</li> </ul>
<b>Attendance &amp; Discipline</b>	<ul style="list-style-type: none"> <li>Customized View</li> <li>Student Page, Academic Dashboard Overview</li> <li>Student Page, Attendance and Discipline</li> <li>Attendance &amp; Discipline: Practical Uses</li> <li>Attendance &amp; Discipline: Discussion Forum</li> </ul>
<b>State Assessments</b>	<ul style="list-style-type: none"> <li>Customized View</li> <li>Student Page, Academic Dashboard Overview</li> <li>Student Page, State Assessments</li> <li>State Assessments: Practical Uses</li> <li>State Assessments: Discussion Forum</li> </ul>
<b>Local Assessments</b>	<ul style="list-style-type: none"> <li>Customized View</li> <li>Student Page, Academic Dashboard Overview</li> <li>Student Page, Local Assessments</li> <li>Local Assessments: Practical Uses</li> <li>Local Assessments: Discussion Forum</li> </ul>
<b>Grades &amp; Credits</b>	<ul style="list-style-type: none"> <li>Customized View</li> <li>Student Page, Academic Dashboard Overview</li> <li>Student Page, Grades &amp; Credits</li> <li>Grades and Credits: Practical Uses</li> <li>Grades and Credits: Discussion Forum</li> <li>College &amp; Career Readiness</li> </ul>
<b>Growth</b>	<ul style="list-style-type: none"> <li>Student Page, Growth Report</li> <li>Customized View and Student Growth Review</li> <li>Growth: Practical Uses</li> <li>Growth: Discussion Forum</li> </ul>
<b>Transcript</b>	<ul style="list-style-type: none"> <li>Student Page, Transcript</li> <li>Transcript: Practical Uses</li> <li>Transcript: Discussion Forum</li> </ul>
<b>Early Warning System</b>	<ul style="list-style-type: none"> <li>Student Page, Early Warning System</li> <li>School Page, Early Warning System</li> <li>Early Warning System: Practical Uses</li> <li>Early Warning System: Discussion Forum</li> </ul>
<b>Interventions</b>	<ul style="list-style-type: none"> <li>Student Page, Interventions</li> <li>Interventions: Practical Uses</li> <li>Interventions: Discussion Forum</li> </ul>

**Example Training Sequence for Dashboard Stakeholders**

For more information on ESP Managed Service Products, please visit [www.espmsp.com](http://www.espmsp.com) or [www.espsolutionsgroup.com](http://www.espsolutionsgroup.com), call 512-879-5300, or email [info@espsg.com](mailto:info@espsg.com).